



Academy of
Orton-Gillingham
Practitioners
and Educators

Incorporated Under New York State Education Law

Accreditation Process For Orton-Gillingham Training Programs

The Academy of Orton-Gillingham Practitioners and Educators

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Why Accreditation?

To have your OG training program endorsed by the Academy.

Procedures for Accreditation of a Training Program

Action	Done	Date
1. Important steps before we begin: Your facility needs to be in operation for 3 years and accredited by the appropriate state or regional body before training accreditation by the Academy can begin.	_____	_____
2. Academy accreditation requires that the instructional training leadership of the program be vested in a staff member who has the status of a Fellow in the Academy.	_____	_____
3. In order to get started, send an inquiry to the Academy office (via email, phone or letter).	_____	_____
4. You will receive information from the Academy including: Procedures for Accreditation checklist with Accreditation Fee Schedule, and the Preliminary Application.	_____	_____
5. When you feel you are ready, send the completed Preliminary Application (via email or regular mail) to the Academy office with the \$75 fee as preparation for consideration by the committee.	_____	_____
6. If your preliminary application is accepted by the committee, a mentor assignment will be discussed with you and arrangements made for that mentor to visit your site.	_____	_____
7. You and your Mentor will discuss the self-study process, documents to be gathered for self-study, and your timeline for submission.	_____	_____

Action	Done	Date
8. Complete and submit the self-study in electronic PDF format to the Academy office prior to January 10 or July 10. The application fee is due at this time.	_____	_____
9. You will receive acknowledgement from the Academy that the self-study has been received and distributed to the committee to be reviewed at the next Accreditation Committee meeting.	_____	_____
10. The committee chair will contact you with the decision of the committee: <ul style="list-style-type: none"> • If the self-study is not accepted, discussion will be held to determine what is needed. • If the self-study meets Academy standards, the committee will select an <u>On-Site team</u>, and arrange for the On-Site visit. 	_____	_____
11. You will receive information on <i>documents and activities</i> needed in preparation for the On-Site visit. <i>Your organization must assume all costs for the Site-Visit Team (lodging, travel fees, and meals).</i>	_____	_____
12. After the Academy Board meets in May or October, you will receive a letter from the President, reporting the decision.	_____	_____
13. If your program is accepted, you will receive a certificate after appropriate dues payment to the Academy has been made.	_____	_____
A review of your accredited site is required within 3 years.	_____	_____

Costs You Can Expect to Incur:

Preliminary Application Fee	\$75.00
Application Fee: (select one)	
Training or School Program.....	\$1,000.00
Training and School Program.....	\$1,500.00
Clinic Instructional Program.....	\$800.00
Training and Clinic Instructional Program.....	\$1,200.00
Summer Program.....	\$500.00
Summer Program affiliated with a School, Training Program or Clinic.....	\$400.00
Mentor Visit:	
Lodging, Travel, and Meals	variable
Self-Study Document:	
10 copies, bound and mailed to office.....	variable
Site-Team Visit:	
Lodging, Travel Fees, and Meals for two Fellows.....	variable
Annual Dues: (select one)	
Training or School Program.....	\$500.00
Training and School Program.....	\$800.00
Clinic Instructional Program.....	\$300.00
Training and Clinic Instructional Program.....	\$650.00
Summer Program.....	\$300.00
Summer Program affiliated with a School, Training Program or Clinic.....	\$200.00